

Cedar Hill Elementary School - Registration Information

Registration is available Monday-Friday from 8:00 to 10:00 am.

If you are moving from a Gwinnett County Public School, you will need to bring the following:

- Two proof of residency documents
1 document for proof of housing (contract or lease agreement)
AND
1 current utility bill (gas, electric, or water)
- Withdrawal form from previous school and a transcript if available, and name, address, and phone number of previous school.

If you are moving from outside of the Gwinnett County Public School System, you will need to bring the following:

- Certified copy of birth certificate
All students entering school for the first time in Kindergarten or 1st grade must present an official copy of the birth certificate at the time of registration. Children must be five years old on or before September 1 to enroll in the kindergarten program. Students must be six years old on or before September 1 to participate in a first grade program.
- Two proof of residency documents
1 document for proof of housing (contract or lease agreement)
AND
1 current utility bill (gas, electric, or water)

If proof of residence is in a name other than the parent or guardian, a notarized residency affidavit must be presented along with the two proofs of residency listed above. The proofs of residency must be in the name on the affidavit.
- Immunization Form on Georgia Form 3231 (Must be on revised form - March, 2007)
All students enrolling in a Georgia school must have on file an official Georgia Department of Human Resources Certificate of Immunization. This form is available from a Gwinnett County Health Clinic or Doctor's Office. Any student without the required form will not be permitted to enter school until the form is on file. [State law O.C.G.A. 20-2-771(h).]
- Vision, Hearing, and Dental Form on Georgia Form 3300
All students entering a Georgia public school for the first time must present a certificate of ear, eye and dental examination by the health department, a physician and/or dentist licensed by the State of Georgia. This certificate must be an official Georgia Department of Human Resources form. This form is available from a Gwinnett County Health Clinic or Dental/Doctor's Office.
- Social Security Card
A waiver form is available in the office if you do not wish to provide this.
- Parent or Guardian must be present to enroll child under 18 years of age.
- Legal Guardian must provide a guardianship document if the child is under 18 years of age.
Available from Gwinnett County Probate Court 770-822-8000.
- Withdrawal form from previous school and a transcript if available, and name, address, and phone number of previous school.